

# TOWN OF SHELLBROOK



## Council Meeting

Monday, February 9, 2015

Council Chambers

## Minutes

Minutes of a meeting of the Council Meeting of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, Saskatchewan, on Monday, February 9, 2015.

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**MEMBERS PRESENT:**

Mayor George Tomporowski  
Councillor Lyle Banda  
Councillor Amund Otterson  
Councillor Lois Freeman  
Councillor Kathleen Nording  
Councillor David Knight  
Councillor Bruce Clements

**MEMBERS  
ABSENT/REGRETS:****STAFF PRESENT:**

Kelly Hoare, Administrator

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RES-29-2015  
Adoption of Minutes

Moved by Councillor Nording, seconded by Councillor Otterson  
Recommendation: That the Minutes be adopted as presented

CARRIED.

RES-30-2015  
Reports

Moved by Councillor Nording, seconded by Councillor Otterson  
Recommendation: To accept the above reports as presented

CARRIED.

RES-31-2015  
Reports

Moved by Councillor Knight, seconded by Councillor Freeman  
Recommendation: To accept the financial summary as presented

CARRIED.

RES-32-2015  
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Knight

Recommendation: That we approve the payment of the regular accounts being cheque numbers 4318 through 4414 and 29303 through 29304 in the amount of \$348,600.11 and payroll deposits DD195 to DD235 in the amount of \$44,876.29 as set out on the attached lists.

CARRIED.

RES-33-2015  
NEW BUSINESS

Moved by Councillor Nording

The Meeting adjourned @ 6:15pm for a Public Hearing

CARRIED.

RES-34-2015  
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Knight

The Public Meeting adjourned @ 6:30pm and the regular meeting of Council reconvened

A petition was received against the issuance of a discretionary use permit and the development of a legal basement suite. There was no one present at the Public Hearing

Recommendation: That we respectfully acknowledge receipt of a petition signed by some concerned residents regarding the proposed development plan for a legal basement suite in an R1 district on lot 13, block 23, plan CM4311. After considering all points presented, it was decided that we would approve the issuance of the discretionary use permit for the development for the following reasons:

1. Shellbrook has a shortage of rental properties, this will assist with that need
2. This is a modern approach for home owners to assist with their mortgage payments
3. The development will meet building standards as defined by the national building code and approved by our building inspector.

4. Allowing this development would assist with encouraging residents to go through the proper channels when considering any type of development

CARRIED.

RES-35-2015  
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we table the recommendation from MCDP around contributing .89/capita towards sustaining the program until we receive further information

TABLED.

RES-36-2015  
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Clements

Recommendation: Due to the timing at year end on distributing prepayment notices, we will explore other options for distribution of prepayment notices in 2016, after a resolution on the approval of offering a discount for 2016 is passed. We will notify tax payers through our phone tree, facebook, website and the local newspaper

CARRIED.

RES-37-2015  
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Knight

Recommendation: That we approve the following expenditures prior to setting budget:

Gravel - approximately \$75,000

Paper folding machine which stuffs the envelopes - \$5,300

Office phone system - up to \$3,500

We will hold off on the digital speed sign until after budget is complete

CARRIED.

RES-38-2015  
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

Recommendation: That we approve the request from the Student Leadership Council to barricade the following streets for a street hockey tournament on March 5, 2015: along 6th Ave E and 1st St E along the front of the high school up to 4th Ave E. They would also like permission to have three to five controlled burning barrels placed along these streets to roast wieners and as a place to warm up. The fire chief will be notified that this will be taking place.

CARRIED.

RES-39-2015  
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor  
Freeman  
That we cover costs for Councillor Clements to attend the  
Main Street Saskatchewan Conference on Friday,  
February 20, 2015 in Regina.

CARRIED.

RES-40-2015  
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor  
Clements  
That we ask our Insurance agent to attend the next council  
meeting to review our insurance policy with us

CARRIED.

RES-41-2015  
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor  
Otterson  
That we reverse the extra bin fee on utility account  
162.001 in the amount of \$40

CARRIED.

RES-42-2015  
ADJOURNMENT

Moved by Councillor Nording  
Recommendation: That we adjourn

CARRIED.

  
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Mayor

  
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