

TOWN OF SHELLBROOK



Council - 2nd Meeting of the month

Monday, October 27, 2014
Council Chambers

Minutes

Minutes of a meeting of the Council - 2nd Meeting of the month of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, Saskatchewan, on Monday, October 27, 2014.

MEMBERS PRESENT:

Mayor George Tomporowski
Councillor Lyle Banda
Councillor Amund Otterson
Councillor Lois Freeman
Councillor Kathleen Nording
Councillor David Knight
Councillor Bruce Clements

**MEMBERS
ABSENT/REGRETS:****STAFF PRESENT:**

Kelly Hoare, Administrator

RES-191-2014
Adoption of Minutes

Moved by Councillor Otterson, seconded by Councillor Clements
Recommendation: That the Minutes be adopted as presented

CARRIED.

RES-192-2014
Reports

Moved by Councillor Nording, seconded by Councillor Otterson
Recommendation: To accept the reports as presented

CARRIED.

RES-193-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman
Recommendation: That we approve the snow plow/removal policy & procedure as presented.

CARRIED.

RES-194-2014
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Freeman

Recommendation: That we amend the business policy to include the following clause " If the owner is in tax arrears, there would not be a grant issued to the renter."

CARRIED.

RES-195-2014
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Clements, Councillor Banda opposed

Recommendation: That we provide \$1,000 to support the Regional Business Case for a Second Bridge and that Mayor Tomporowski represents Shellbrook on the committee

CARRIED.

RES-196-2014
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Nording

Recommendation: That we abate the BID Levy on roll #333100055-01 in the amount of \$300.00

CARRIED.

RES-197-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we write off the utility arrears on account 0000092.003 for \$79.28 and 0000842.000 for \$77.75 as both of these accounts were duplicate accounts in our old software

CARRIED.

RES-198-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Knight

Recommendation: That we refund the the plot fee in the amount of \$200 that was charged to Rita Jacobs on invoice 2010-00418.

CARRIED.

RES-199-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we participate in the Inter-Municipal Business Licensing Pilot Project commencing January 1, 2015.

CARRIED.

RES-200-2014
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Clements

That we extend the building permit for a fence for David

Radchuk of #4, 2nd St E for one year, expiring December 31, 2015.

CARRIED.

RES-201-2014
NEW BUSINESS

Moved by Councillor Knight, seconded by Councillor Nording

Recommendation: That we make the following appointments for the period of November 1, 2014 to October 31, 2015

Public Works, Sanitation, OH&S and Airport

Council Members – Banda, Otterson, Tomporowski

Staff – Public Works Foreman, Administrator, Rec Director (when required)

Financial Planning & Budgeting

Council Members – Knight, Freeman, Tomporowski

Staff – Administrator, Public Works Foreman, Rec Director (when required)

Human Resources

Council Members – Clements, Freeman

Staff - Administrator, Public Works Foreman

Police, Fire, Mutual Aid & Parkland Mutual Aid

Council Members – Banda, Knight

Staff – Administrator, Public Works Foreman (when required)

Leisure Services

Pool – Nording, Rec Director

Theatre – Nording, Rec Director

Campground/Kinsmen Park – Nording, Rec Director

Museum – Nording, Rec Director

Parks Board – Disband

Hall – Otterson, Rec Director

Members at large – Brenda Campbell, Leola Skrupski

Golf Course Rep – Clements, Otterson

Members at large – Murray Tait, Sally Gunderson, Bruce Moe, Connie McIntyre, Ron Cripps, Richard Bell, Jerad Buckingham, Perry Loth, Matt Sommerfeld, Jason McComas and Judy Krakalovich

Centennial Park Rep – Banda, Rec Director

Sports Grounds Rep – Banda, Rec Director

Umbrella Committee Rep – Clements, Rec Director

Members at Large –Richard Bell, Scott Galloway, Drew Ferster, Ron Cripps, Gord Goudal, Mike Tanchuk

Rec Centre Rep – Clements, Rec Director,

Members at large – Chris Gosselin, Drew Ferster, Jay Ferster,

Jody Smart, Ken Person, Mike Tanchuk, Scott Galloway, Shaun Kerber, Tyson Bloom, Stewart Person, Rod Kalyn

Curling Centre Rep – Clements, Rec Director

Members at Large – Nathan Dzialo, Richard Bell, Ron Cripps, Brad Ledding, Rose Fox, Gail Esch, Ilene Chappell, Bruce Harper, Gord Goudal

Emergency Measures

Council Members – Nording, Freeman, Knight

Staff – Administrator, Public Works Foreman (when required)

Coordinator – Elna Fish

Building Inspection Committee

Council Members – All

Staff – Administrator, Public Works Foreman

BID Committee Rep

Council Members – Banda

Local Library Board & Wapiti Library Board Rep

Council Members – Freeman

CAR Board Rep

Council Members – Banda

Staff – Rec Director

Members at large – Terry Otterson, Sylvia Jones, Shirley Tomporowski

Dr. Recruitment & Retention Rep

Council Members – Otterson, Banda

Staff - Adminsitrator

Economic Development/Small Business Loans Corp Rep

Council Members – Knight, Tomporowski

Staff – Administrator

Members at large – Clark Pepper, Yvonne Groenen

Interagency Committee Rep

Council Members – Clements

Returning Officer

Staff – Administrator

Assessor

Staff – Administrator

Solicitor

Wilcox Zuk

Building Inspector

Halayka Building Inspections

Bylaw Enforcement Officer

EPS Management Services Ltd

Board of Revision

Gord Krismer & Associates Ltd.

Parkland Terrace Foundation

Council Members – Otterson, Nording, Freeman

Before & After School Care

Council Members – Clements

Staff – Rec Director

Members at Large – Raelene Muller, Courtney Olsen, Chantel Nahorniak, Chezanne Turner, Lynn Van Hereweghe, Tara Kerber

Happy Hearts Day Care

Council Members – Tomporowski, Clements

Members at Large – Karisa Klassen, Nicole Philp, Amanda Lauder, Marliese Kasner, Kirby Kulrich, Megan Shindle, Randi Horricks, Melissa Moe

Development Appeals Board

Council Members – Banda

CARRIED.

RES-202-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Banda

Recommendation: That we set the discount rates for 2015 as follows:

January	10%
February	9%
March	8%
April	7%
May	6%
June	5%
July - Dec	No Discount

CARRIED.

RES-203-2014
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Freeman

Recommendation: That we declare 1/3 of council remuneration as an expense for income tax purposes pursuant to Subsection 82(2) of the Municipalities Act

CARRIED.

RES-204-2014
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Banda

Recommendation: The we set the rates for Council remuneration and mileage for November 1, 2014 to October 31, 2015 as follows:

Meetings of Council

Mayor \$115.00/meeting

Aldermen/Alderwomen	\$ 85.00/meeting
All day meetings	regular per diem
Committees of Council (includes mtgs with Volunteers)	\$ 45.00/per meeting
Special Mtgs of Council minutes are taken)	regular per diem (when
Out of town < less than 4hrs	\$ 65.00/meeting
Out of town > 4hrs	\$115.00/meeting
Mileage:	\$0.47/km

CARRIED.

RES-205-2014
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Banda
Recommendation: That we set the November Council meetings as follows: Monday, November 10, 2014 and Monday, November 24, 2014

CARRIED.

RES-206-2014
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Knight
That we make a request to The Honorable Jim Reiter and The Honorable Brad Wall to actively support and promote asset management.

CARRIED.

RES-207-2014
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Banda
That as we have no other proof that this fence was not damaged by the camper parked in front of it on September 20, 2014, we will have the fence repaired at the museum and forward the bill to Erin & Doug Kosowan of Choiceland, SK.

CARRIED.

RES-208-2014
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Freeman
That we delay the road work on 2nd Ave W as requested by Ritchie Construction until Spring 2015 providing the price remains the same and that we are first on the list of their projects for 2015

CARRIED.

RES-209-2014
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Banda
Tenders for the airstrip drainage were opened on October 21, 2014 @ 3pm

JRT Excavating Ltd. \$223,550.00
Ritchie Construction Ltd \$298,100.00

That we award the airstrip drainage tender to JRT Construction Ltd

CARRIED.

RES-210-2014
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Knight
That we purchase the tickets for Public Works, Administration and Council to attend the Community Christmas Party on December 5, 2014

CARRIED.

RES-211-2014
NEW BUSINESS


Moved by Councillor Banda, seconded by Councillor Otterson
That we accept Greenland Waste's proposal to assign Greenland Waste as the Designate for the administration and collection of data required for the MMSW at a cost of \$1.00/recycle cart for a period of 1 year at which time we will re-evaluate the program

CARRIED.


RES-212-2014
ADJOURNMENT

Moved by Councillor Nording
Recommendation: That we adjourn

CARRIED.



Mayor



CAO