

TOWN OF SHELLBROOK



Council

Monday, November 14, 2016

Council Chambers

Minutes

Minutes of a meeting of the Council of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, SK, on Monday, November 14, 2016.

MEMBERS PRESENT:

Mayor George Tomporowski
Councillor Lyle Banda
Councillor Amund Otterson
Councillor Lois Freeman
Councillor Kathleen Nording
Councillor Bruce Clements

MEMBERS ABSENT/REGRETS:

Councillor David Knight

STAFF PRESENT:

Kelly Hoare, Administrator

RES-210-2016

APPROVAL OF AGENDA

Moved by Councillor Nording, seconded by Councillor Freeman
Recommendation: That the agenda be accepted as presented:

CARRIED.

RES-211-2016

ADOPTION OF MINUTES

Moved by Councillor Freeman, seconded by Councillor Banda
Recommendation: That the Minutes be adopted with the following correction

Motion 205-2016 Knight/Clements and not Clements/Clements

CARRIED.

Sgt Kent Ashworth attended the meeting @ 6:15pm. The detachment being moved was discussed. Sgt Ashworth left the meeting @ 6:39pm

Rob Ferland with EPS entered the meeting @ 6:45pm. Issues that we had with the previous Bylaw Enforcement officer were discussed. Rob left the meeting @ 7:02pm

RES-212-2016
REPORTS OF
ADMINISTRATION &
COMMITTEES

Moved by Councillor Nording, seconded by Councillor Banda
 Recommendation: That we approve the payment of the regular accounts being cheque numbers 6130 through 6213, EFT payments 001 to 011 in the amount of \$191,617.90 and payroll deposits DD1307 to DD1349 in the amount of \$39,937.99 as set out on the attached lists and accept all verbal reports as presented

CARRIED.

RES-213-2016
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Clements
 Recommendation: That we approve the following appointments for the period of November 1, 2016 to October 31, 2017

Public Works, Sanitation, OH&S and Airport

Council Members – Banda, Otterson, Knight & Tomporowski
 Staff – Public Works Foreman, Administrator, Rec Director (when required)

Financial Planning & Budgeting

Council Members – Knight, Freeman, Tomporowski
 Staff – Administrator, Public Works Foreman, Rec Director (when required)

Human Resources

Council Members – Clements, Freeman
 Staff - Administrator, Public Works Foreman

Police, Fire, Mutual Aid & Parkland Mutual Aid

Council Members – Banda, Knight
 Staff – Administrator, Public Works Foreman (when required)

Leisure Services

Pool – Nording, Rec Director

Theatre – Nording, Rec Director

Members at large – Joanne Jewitt, Brian Jewitt, Pat Grayson, Randi Elder, Bruce Moe, Bruce Harper, Lynn Harper, Myron Wall, Cheryl Mason, Sylvia Savage, Larry Chalifour, Dave Mason
 Executive Associates – John Earby, Fred Pomrenk, Janelle Clements, Arland Clements

Campground/Kinsmen Park – Nording, Rec Director

Museum – Nording, Rec Director

Hall – Otterson, Rec Director

Members at large – Leola Skrupski

Golf Course Rep – Clements, Otterson

Centennial Park Rep – Banda, Rec Director

Sports Grounds Rep – Banda, Rec Director

Umbrella Committee Rep – Clements, Rec Director

Rec Centre Rep – Clements, Rec Director,

Curling Centre Rep – Clements, Rec Director

Emergency Measures

Council Members – Nording, Freeman, Knight

Staff – Administrator, Public Works Foreman (when required)

Coordinator – Elna Fish

Building Inspection Committee

Council Members – All

Staff – Administrator, Public Works Foreman

BID Committee Rep

Council Members – Banda

Local Library Board & Wapiti Library Board Rep

Council Members – Freeman

CAR Board Rep

Council Members – Banda

Staff – Rec Director

Members at large – Terry Otterson, Sylvia Jones, Shirley

Tomporowski

Dr. Recruitment & Retention Rep

Council Members – Otterson, Banda

Staff - Administrator

Shellbrook & District Health Care Foundation

Council Members – Otterson

Member at large – Shelly Willoughby

Economic Development

Council Members – Knight, Tomporowski

Staff – Administrator

Returning Officer

Staff – Administrator

Assessor

Staff – Administrator

Development Officer

Staff- Administrator

Auditor

Cogent Chartered Professional Accountants

Solicitor

Wilcox Zuk

Building Inspector

Halayka Building Inspections

Bylaw Enforcement Officer

EPS Management Services Ltd

Board of Revision

Board of Revision

Gord Krismer & Associates Ltd.

Development Appeals Board

Gord Krismer & Associates Ltd.

Parkland Foundation

Council Members – Otterson, Nording, Freeman

Before & After School Care

Council Members – Clements

Staff – Rec Director

Members at Large – Chezanne Shewchuk, Chantel Nahorniak,

Lynn Van Herweghe, Tiffany Aiken, Tara Lenz, Taylor

Androsoff

Cemetery Committee

Nording, Banda

CARRIED.

RES-214-2016
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Banda

Recommendation: That we set the 2017 tax discount rates at January 7%, February 5%, March 3%

CARRIED.

RES-215-2016
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Freeman

Recommendation: That we continue to provide the tax free for three incentive for people who build in Shellbrook

CARRIED.

RES-216-2016
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

Recommendation: That we declare 1/3 of council remuneration to be deemed as an expense for income tax purposes pursuant to subsection 82(2) of the Municipalities Act

CARRIED.

RES-217-2016
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we increase the Council indemnity rates and mileage as follows:

Mayor: \$130/meeting

Aldermen/Alderwomen: \$100/meeting
All day meetings : \$100/meeting
Committees of Council: \$60/meeting
Special Mtgs - regular per diem (where minutes are taken)
Out of town less than 4 hrs \$ 80.00/meeting
Out of town greater than 4 hrs \$130.00/meeting
Mileage \$0.50/km

TABLED.

RES-218-2016
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor
Clements
Recommendation: That we write off utility account
0000137.003 in the amount of \$252.35

CARRIED.

RES-219-2016
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor
Nording
Recommendation: That we write off accounts receivable
account SMIT0020 due to unpaid camping fees in the
amount of \$67.60

CARRIED.

RES-220-2016
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor
Nording
Recommendation: As per recommendation from the BID
Committee, that we reverse 2014 and 2016 BID Levies in
the amount of \$442.00 on roll # 333100021-01

CARRIED.

RES-221-2016
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor
Nording
Recommendation: That we appoint Councillor Freeman
as Deputy Mayor for a four month term ending in March
2017.

CARRIED.

RES-222-2016
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor
Clements
Recommendation: That we close the office on the
following dates and times for Christmas and New Years

Friday, December 23rd @ 12:00 noon
Monday, December 26th - closed
Tuesday, December 27th - closed

Friday, December 30th @ 3pm
Monday, January 2nd, 2017 - closed

CARRIED.

RES-223-2016
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Clements

Recommendation: That we adjust the 2015 municipal assessment in the amount of \$434,680 and abate the municipal taxes on roll # 505053550-01 in the amount of \$2,831.37 due to an incorrect assessment. We will also request an abatement from the school and if granted will apply the adjustment.

CARRIED.

RES-224-2016
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Nording

Recommendation: That we continue to purchase 7 extra library hours for 2017. This will continue to provide a weekly total of 27 hours.

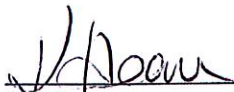
CARRIED.

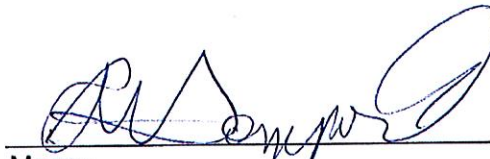
RES-225-2016
ADJOURNMENT

Moved by Councillor Nording
Recommendation: That we adjourn

The meeting adjourned @ 8:00pm

CARRIED.


CAO


Mayor